

Planning Council



Mark Kezios, Chair

Thursday, May 11, 2006
5:00 pm to 6:30 pm
Area Agency on Aging
1366 East Thomas Road, Phoenix
Large Conference Room

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Meeting Minutes

Attended: Carol Williams, Claire Sinay, Colin Sheffield, Damon Gunn, Debby Elliott, Deborah Frusciano, Fran Garrett, Helen Lansche, John Zielinski, Keith Thompson, Larry Stähli, Marc Allan, Mark Kezios, MiAsia Pasha, Randall Furrow, Stephen O'Dell, Tara Geotas

Alternates:

Excused: Barr Jenkins, Charlton Wilson, Eric Moore, Michelle Barker

Absent: Antonio Escalante, Barr Jenkins, Jesus Arellano, Maclovio Zepeda, Mary Rose Wilcox

Guests: Philip Seeger, Lee Cox, Randy Gearhart, William Portwood, Norris Reber, Miguel Garruna, Carlyle Fleming, Philip Seeger, Jacque Miller, Harvey Miller, Billy Brewster, Steven Varnadore, Lezli Stone, Debra Welborn, John Saperro, Billy Brewster, Michael Bryson, Fernando Kitcheyan

All of the documents discussed below are available from Planning Council Support.

Welcome, introductions and declarations of any conflicts-of-interest

Mark Kezios called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Mark Kezios determined that quorum was established, with 13 of 25 members present at 5:04 pm.

Review and approval of the minutes for the April 13, 2006, meeting

Quorum was corrected to say “15 of 25 members” were present.

In reference to the Pinal County Needs Assessment, “Larry Stähli moved to accept the document,” rather than the “minutes.”

MEETING MINUTES *continued*

MOTION: Keith Thompson moved to accept the document as amended. Larry Stähli seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Administrative Agent update

Jane DuFrane reported that the AA's office introduced Carlyle Fleming, a new Quality Management Analyst charged with assisting in the development and monitoring of the standards of care. They are also recruiting two program analyst positions nationally.

Jane DuFrane invited participation in a Quality Management committee that will also include non-Ryan White service providers.

Chair update

Mark Kezios reported that meeting ground rules have been added to the agenda to remind all of the conduct expected of all attendees at Planning Council meetings.

Committee reports

Community Planning & Assessment Committee: Larry Stähli reported that they completed a quarterly review of goals for the comprehensive plan.

Education & Empowerment Committee: Fran Garrett reported that work continues on the consumer resource guide. They will be planning community events with help from Jane DuFrane of the Administrative Agency.

Membership Committee: Randall Furrow reported the committee will be interviewing nine applicants to the Council through the new open nominations process.

Allocations Committee: Larry Stähli reported that the committee's policies and procedures will be reviewed by the Rules Committee.

Rules Committee: Mark Kezios reported that the Rules Committee will review other committees' policies and procedures.

Standards Committee: Helen Lansche reported that the standards of care for Substance Abuse Services continue to be developed. Mental Health Services will be next on their agenda as well.

Formulary Workgroup: Carol Williams reported that the workgroup is recommending that drugs currently funded through Title I be moved to the Title II formulary (also known as the AIDS Drug Assistance Program, or ADAP).

MEETING MINUTES *continued*

Approval of Membership Committee Policies and Procedures

Membership Committee Chair Randall Furrow presented the Policies and Procedures developed by the committee. Major revisions included the development of an open nominations process and a member training plan.

MOTION: Marc Allan moved to accept the document. Larry Stähli seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Approval of applicants for Planning Council membership

Randall Furrow reviewed the recruitment process, goals and outcome of recent efforts to increase participation on the Council. The Membership Committee presented the applicants recommended for membership to the Planning Council.

MOTION: John Zielinski moved to recommend a ballot vote for appointments for Planning Council membership by the Maricopa County Board of Supervisors for the following applicants:

Darrel Johnson
Fernando Kitcheyan
Harvey Miller

Jacque Miller
Jerry Prentice
Miguel Garruna

Ron Hill
Steven Varnadore
William Portwood

Larry Stähli seconded.

DISCUSSION: None.

OUTCOME: A ballot vote was taken and tabulated by Planning Council Support. Randall Furrow announced that the motion passed for every member and the recommendations will be forwarded to the Board of Supervisors for appointments.

Clarification of Carryover request funding

During the Allocations Committee's discussion regarding the use of carryover funds, the following services were approved for funding as part of a broad allocation to each appropriate service category. At the Administrative Agent's request, the Planning Council provided greater detail regarding specific dollar values requested for the following services:

- Transportation for Outreach services;
Jane DuFrane said questions still need to be addressed regarding how out-of-care status would be determined during outreach. The process would be discussed in the ad hoc workgroup on policies and procedures. A new model for the provision of Outreach Services will soon be piloted.
- Transportation for Pinal County clients; and
- Outreach Services for Pinal County.

MEETING MINUTES *continued*

Action Item	Responsible	Due
Distribute the new model via email	Planning Council Support	6/8/06
Schedule with Executive Committee a Council presentation of the new model	Jane DuFrane	6/1/06

MOTION: Keith Thompson moved to accept the carry-over request clarification. Larry Stähli seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Current events summaries

Debby Elliott announced that the Arizona AIDS Policy Alliance (AZAPA) has decided to continue for another year to lobby state legislators for HIV support. She solicited contributions to and participation in the advocacy coalition. She reported their single lobbyist prevented serious issues from developing this year and urged financial support for ongoing efforts.

Randall Furrow reported that the Gecko Forum: Central Arizona Prevention Advocates discussed the Native People of North America HIV/AIDS Conference, services provided by Ebony House, and volunteer planning for World AIDS Day. He invited participation in their prevention planning efforts.

MiAsia Pasha invited all to a Mothers' Day fashion show and brunch fundraiser for the African-American Hispanic Health Resource Center (AAHHRC).

Tara Geotas announced that Title II successfully completed a HRSA review that day. Service Providers will be notified of contract changes that must occur. She thanked the 'dream team' of people she works with at the Arizona Department of Health Services. Also, she reported that the ADAP formulary committee will be reviewing the entire Title I formulary to decide if they should be included on Title II. A single pharmaceutical provider could greatly reduce the barriers to getting medications.

Mark Kezios reminded all of the upcoming data presentations, saying that they will be an informative, interactive discussion of community needs.

Call to the public

Cheri Tomlinson announced that the Senate subcommittee on the reauthorization of the Ryan White CARE Act will meet soon. Title IV will review the draft of the bill in a teleconference with the Arizona AIDS Policy Alliance. She stated major changes include recommendations for 75% of funding on core services, and a 10% cap on administrative costs. She proposed that the Council discuss the impact of reauthorization proposals at the next meeting.

MEETING MINUTES *continued*

Adjourn

The meeting adjourned at 5:51 p.m.

The next meeting of the Planning Council is scheduled for: Thursday, June 8, 2006. The Council generally meets on the second Thursday of each month.